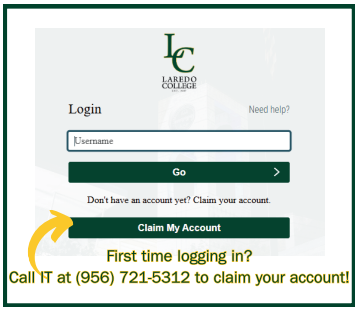
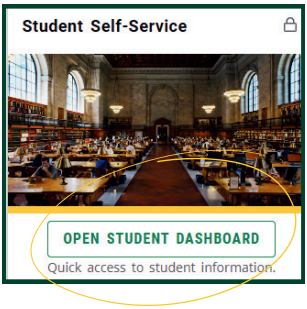
HOW TO VIEW PENDING REQUIREMENTS

OFFICE OF FINANCIAL AID

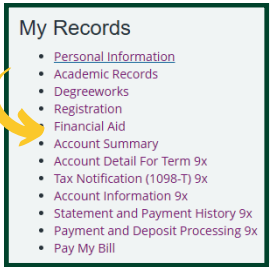
Step 1: Log into PasPort



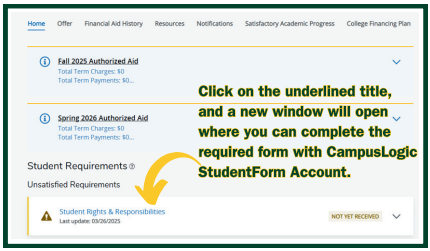
Step 2: Click on Student Self Service



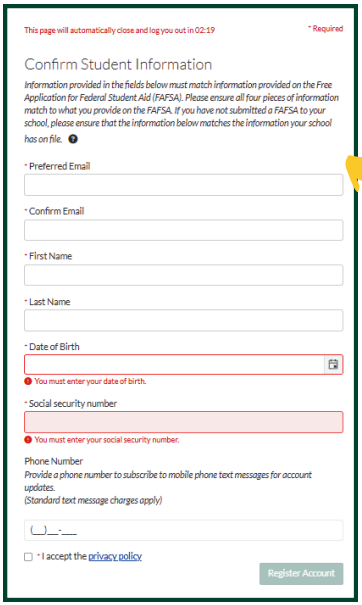
Step 3: Click on Financial Aid



Step 4: Click the Underlined Title



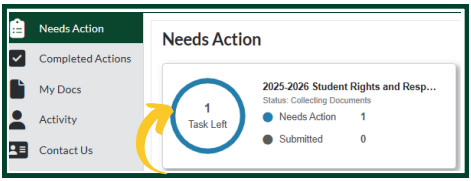
Create and Register an account the first time you sign into StudentForms



Complete the following fields:

- Preferred Email Address: Use your student email.
- Confirm Email Address: Re-enter your student email.
- First Name: As listed on your FAFSA.
- Last Name: As listed on your FAFSA.
- Date of Birth: As listed on your FAFSA.
- Social Security Number: As listed on your FAFSA.
- Phone Number: As listed on your FAFSA.
- Check the box "I accept the privacy policy."
- Click the Register Account button.

Next login to your CampusLogic StudentForms Account.



- Some tasks can be completed online; others require downloading, completing, and uploading documents.
- To e-sign forms, create an E-Sign PIN on the CampusLogic website.
- Dependent students may need a parent signature:
  - Select the parent
  - Enter and confirm their email
  - Click Send Request
- Upload all required documents.
- Once all tasks are complete, submit for review.

⚠ Error Code 1010: Your information does not match your FAFSA.
Contact the Financial Aid Office at: finaid@laredo.edu. ⚠